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# Agreement


**FRANCIS HOUSE**

**Wadsworth Men's House I**



**Standard Agreement for being a:**

***Good Neighbor***

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## **I. PURPOSE**

The Good Neighbor Agreement is to help convey the responsibilities, accountability and consequences of the Members actions as it relates to the local Neighbors and the Community at large. This document is to provide an Awareness and Understanding of what is expected of Members acting as a Good Neighbor with their signed acknowledgement.

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## **II. GOOD NEIGHBOR POLICY**

Francis House is committed to being to be a “good neighbor” to those who live and work around us. We expect all of our Members and Volunteers to conduct themselves in a friendly and courteous manner and be responsive to our neighbor’s needs.


All Members will be informed of FH’s expectations and consequences regarding living in the local community, and be required to sign an acknowledgment that they understand and are committed to the Good Neighbor Agreement.

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## **III. GOOD NEIGHBOR AGREEMENT**

**Common Courtesy Codes of Conduct** include, but are not limited to;

- Proper and Acceptable Parking Locations for Members and their Guests. Members and their Guests will park on the premises of Francis House.
- No shouting, or any loud noise or music; Members are expected at all times to keep noise to a reasonable level for a residential neighborhood. Members are expected to refrain from using inappropriate language, profanity is not acceptable.
- 10:00 PM to 7:00 AM is considered quiet time in and around the house. Members will be considerate of the neighbor’s resting period.
- Smoking & Vaping is permitted in designated areas only, and disposal of cigarettes only in appropriate containers.
- There will be no littering on or around our properties, or neighbor properties (including streets and alley ways) with cigarette butts, or any other type of litter.
- Members will keep yard and outside porches and overhangs clear and free of clutter and trash.

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- Members will keep yards well maintained regularly, with sidewalks and walkways clear from ice and snow.

**Note:** Failure of Members to maintain these courtesy rules could result in Membership Probation and possible Membership Suspension and dismissal from Francis House.

**Complaint Reporting:**

The Member Steward (MS) will work with members during move-in process to ensure that residents understand these concerns and address any issues as they arise.

All issues concerning noise, smoking, unruly behavior will be addressed with the Member immediately to determine actions needed to be taken.

All concerns of neighbors will be directed to the Member Steward, then if necessary to the House Operations Director.

Any Member who is approached by a neighbor with a concern will notify the Member Steward immediately. If the MS is not available, the Member hearing the concern from the neighbor will call the House Operations Director with the concern.

The MS will take note of the neighbor’s concern. Immediately after the discussion with the neighbor, the MS will contact the House Operations Director.

The House Operations Staff member, or the MS will follow-up with neighbors within 48 hours.

**If property is not owned by the operator - The House Operations Director or MS will share concerns of neighbors with owners of the property within 72 hours.**

**The Member Steward, House Operations Volunteer and Executive Director may be reached by; in- person, telephone or email. Together the three will work with the Neighbor to come to an amicable resolution.**


The house may provide copies of appropriate documentation from The City of Wadsworth and / or information on federal fair housing law as appropriate.

**Contact Information for neighbor concerns:**

Member Steward: Bill Frejofsky: 330-331-9119, [Billf@francishouserecovery.org](mailto:Billf@francishouserecovery.org)

House Operation Volunteer: Steve Fracasso: 330-255-8033, [Stephenfracasso@gmail.com](mailto:Stephenfracasso@gmail.com)

Executive Director: Santo Costanzo, 235-205-2940, [Santo@francishouserecovery.org](mailto:Santo@francishouserecovery.org)

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## Signature Section:

The Good Neighbor Agreement is a document to foster awareness, understanding, responsibility and accountability of the rules that govern Francis House member's daily living behavioral standards.

By signing this agreement, I, \_\_\_\_\_, am stating I fully understand the Good Neighbor Agreement, the consequences if they are violated, and pledge to live by this Agreement, with integrity and honesty.

Date: \_\_\_\_\_

Member Signature: \_\_\_\_\_

FH Staff Witness (print) \_\_\_\_\_

FH Staff Witness: \_\_\_\_\_

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## IV. CHANGE HISTORY

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Rev Number	Change Description	Effective Date	Previous Rev. No.
Rev 3	Contact names	12/14/2023	NA